



Ask Aeries! Scheduling

March 28, 2024

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Ask Aeries



“How do we convert to 'Section Staff' without moving to Flex scheduling?”
Checkbox on Scheduling Setup:

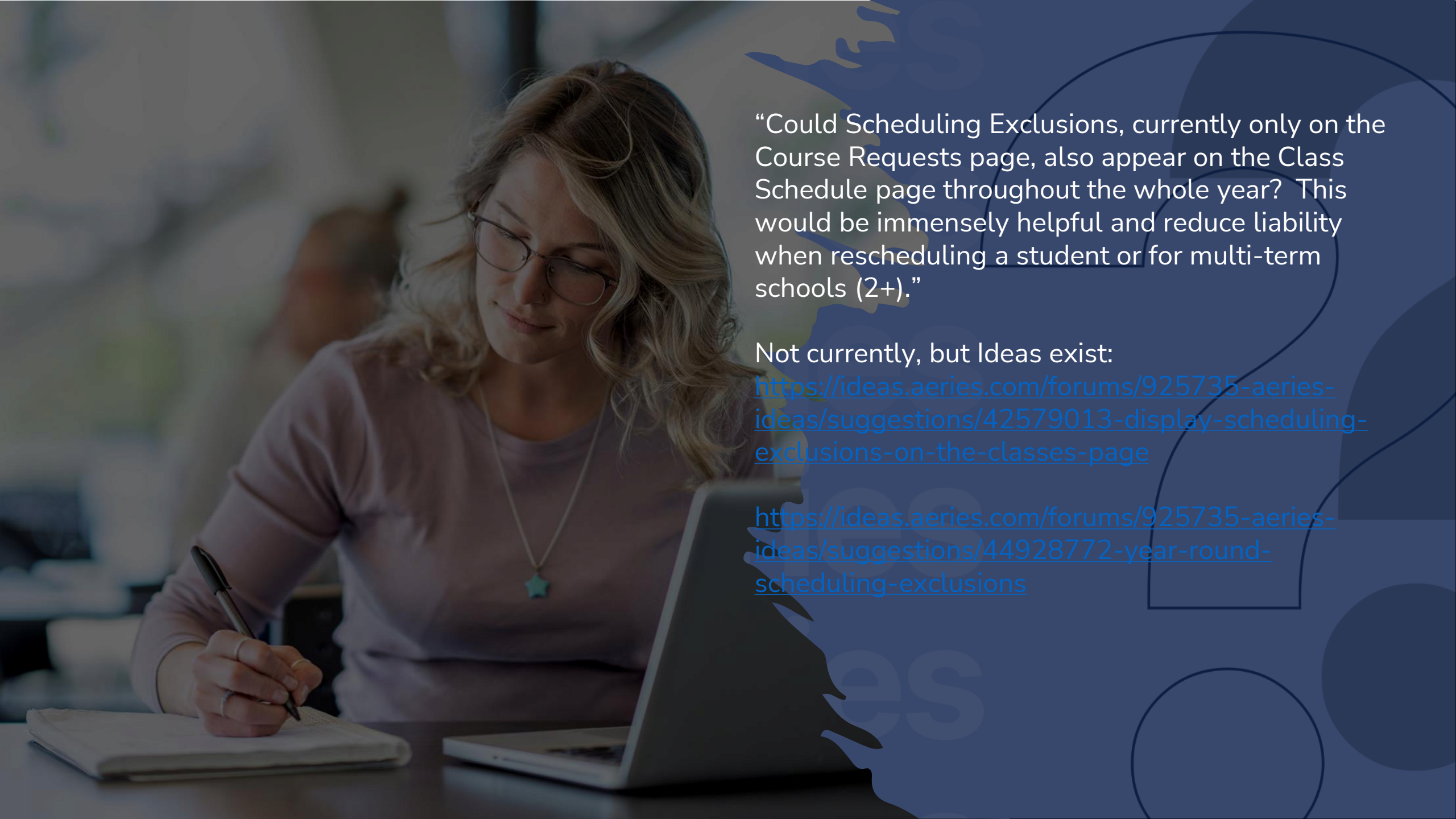
Scheduling Setup page	Scheduling Options
<input type="checkbox"/>	Do NOT allow an Alternate Course Request that has already been selected as a primary or alternate request
<input type="checkbox"/>	Allow Wait Lists for Master Schedule Sections
<input type="checkbox"/>	Allow Wait Lists for Scheduling Master Schedule Sections
<input type="checkbox"/>	Use Staff-Section Association instead of Teacher Numbers(TN) with SMS sections

“Can this be done by school without changing the entire district?” Yes

“Is there documentation on ‘Section Staff’?”

[https://support.aeries.com/support/solutions/articles/14000069816-scheduling-setup#Convert-to-Section-Staff-only-\(non-flex\)-%E2%86%91](https://support.aeries.com/support/solutions/articles/14000069816-scheduling-setup#Convert-to-Section-Staff-only-(non-flex)-%E2%86%91)





“Could Scheduling Exclusions, currently only on the Course Requests page, also appear on the Class Schedule page throughout the whole year? This would be immensely helpful and reduce liability when rescheduling a student or for multi-term schools (2+).”

Not currently, but Ideas exist:

<https://ideas.aeries.com/forums/925735-aeries-ideas/suggestions/42579013-display-scheduling-exclusions-on-the-classes-page>

<https://ideas.aeries.com/forums/925735-aeries-ideas/suggestions/44928772-year-round-scheduling-exclusions>

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“I would love to be able to utilize the SMS board for developing and scheduling all 4 Quarters at my school. Since we are a credit recovery/ continuation school we have 4 completely separate master schedules and scheduling processes that need to occur throughout the year. No terms, or classes automatically rollover.”

Alt Ed scheduling uses placeholder sections (typically one section per teacher/period).

Placeholder sections can be set up in the Scheduling Master Schedule (you could even wait to do this in the Master Schedule).

Placeholder sections can be for any Term length, including Quarters (if needed).

Once you know what Courses the students will be taking, that information will be added, per student, on the Classes page.



“We populate all our homeroom sections. I then create sections for our Specialist sections (i.e., Art, Music, PE, Science Lab), one section per homeroom so the Specialist teacher has access to all students. I then copy all homeroom sections to the respective specialist section. I have been told that CALPADS does not like having student names appearing so many times, in so many sections. My question is "Can I create a homeroom section and have all my Specialists (5 total specialist teachers) be 'co-teachers'?" I have tried in the past, but it doesn't seem to work.”

1. Use your current setup. Create other sections for the specialists and exclude the sections from Attendance.
2. If you switch to Section Staff or Flex scheduling, yes. Any number of Section Staff can be attached to a section. See previous slide re: Section Staff.

Other options:

Use Student Groups for the specialist teachers.

Use the View All Students in Current School permission (this means all, however).



“What is the best way to handle CTE, Online, and other indicator fields only found in the Master Schedule sections in an Alt Ed School for Independent Study? Are we supposed to create placeholders for each subject area so we can manually assign the indicators in CALPADS so they report correctly?

I want to be sure we are going about this right because each teacher at my school is currently assigned a placeholder per period. If this is the case, would I have to create subject areas for each teacher and then tell the counselor schedule the students according to Subject Area? I would imagine that would create a lot of section records to maintain. Please tell me there is another way!”

Currently, you need to create multiple placeholder sections (one for each different course attribute) so that students can be enrolled in the correct section for the type of course they are taking. Think of it as “how this is being taught” (which is reported to the state).

Aeries Idea exists:

<https://ideas.aeries.com/forums/925735-aeries-ideas/suggestions/47700416-enhance-alt-ed-scheduling-to-allow-placeholder-se>



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“How to manage year long classes built as semester terms so the students get the same teacher both semesters. Teams?”

Option 1: Team Course Group/Team# example in **bold**:

TmCrsGp/Team#	Fall section	Spring section
Teacher Smith	SMS/MST.CG = A SMS/MST.TM = 100	SMS/MST.CG = A SMS/MST.TM = 100
Teacher Jones	SMS/MST.CG = A SMS/MST.TM = 200	SMS/MST.CG = A SMS/MST.TM = 200
Teacher Lopez	SMS/MST.CG = A SMS/MST.TM = 300	SMS/MST.CG = A SMS/MST.TM = 300

Option 2: Class Link example in **bold**:

Class Link	Fall section	Spring section
Teacher Smith	SMS/MST.CL = 1234	SMS/MST.CL = 1234
Teacher Jones	SMS/MST.CL = 2345	SMS/MST.CL = 2345
Teacher Lopez	SMS/MST.CL = 3456	SMS/MST.CL = 3456





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