



Creating & Maintaining Student Transcripts

Subtitle: Session420



Leeni Mitchell | Aeries Trainer
March 07 2024

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What is a Transcript?

So, what is a transcript? --- A kind of guidebook,
A list of much info of courses we took -
Of ID's and marks and the terms and the years,
When you throw in class rank, it could cause some tears.
Some have grad status or photos or test scores,
And if it's a good one, it could open some doors.
Some have activities and special content -
Athletics and clubs or class president,
Immunizations or Golden State Seal,
Or Language Assessment, you choose the ideal.
Today we are here to quickly review
How to edit, create or simply add new.
Of course, there's much more in a few other sessions.
Check them all out to get those impressions.
And when you're all done, you will give a shout out
To Transcripts in Aeries, they're tops – there's no doubt.

Outcomes

Knowledge of Some Important Tables Related to Transcripts

Understand the Transcript Form

Print various transcript definitions for a student

Understand the Transcript Definition Form

Create a new transcript definition

Print transcripts for multiple students

Print transcripts to Colleges

Create and use Off Grade Courses

Edit and add transcript data

Transcript Page - HIS

Student Information Bar at top of form

Quick Graduation Status Info

Default track, Date graduated, CALPADS Graduation status, Expected graduated date

Variety of GPA's – ability to recompute the cumulative

Options to Print, go to College Requests or Grad Status,

Limit the grade level view

Ability to add records, sort by subject or date

Transcript Record - for each course

School where the course was taken – reading CHI

Course ID and title – reading CRS

College Prep – reading CRS

N/H tags – reading CRS

Requests button


Transcript selection dropdown - reading TDF

Can have multiple transcripts

Let's look at a few

Transcripts

Steven Ahmad ▾



| | | |
|------------------|------------|-----------|
| Student ID | 99400035 | Grade |
| State Student ID | 0099400035 | Age |
| Status Tag | Active | Gender |
| Student Number | 35 | Birthdate |

| Graduation Track | Graduated | Grad Stat | Expected Grad |
|------------------|-----------|-----------|---------------|
| Default | | | 6/30/2022 |

Comment

Change

| (W) Acad GPA | (W) Total GPA | (W) 10-12 GPA | Credit Att/Compl | Class Rank/Size |
|---------------|---------------|---------------|------------------|-----------------|
| 3.4762 3.3810 | 3.5352 3.4507 | 3.4865 3.3243 | 177.50 177.50 | 61 of 450 |


Recompute GPA

Print Default ▾ CAHSEE College Reqs Grad Status Limit (9-12)




Course History

Add 1 Record Mass Add Records ☐ Sort by Subject ☐ Sort by Date Descending

2017-2018 | Aeries Continuation School Grade 9 | Summer

| Schl | Year | Tm | Grd | CrS ID | Std Course Title | RT | CP | N/H | Mark | Atmp | Comp | Special Crs Title | Indicators | More |
|---|------|-----------|-----|--------|------------------|----------------|----|-----|------|------|------|-------------------|------------|------|
|  | 995 | 2017-2018 | 3 | 9 | 2400 | Hlth/Car Sem 1 | | | A | 5.00 | 5.00 | | | More |

2018-2019 | Screaming Eagle High School Grade 9 | Fall


| Schl | Year | Tm | Grd | CrS ID | Std Course Title | RT | CP | N/H | Mark | Atmp | Comp | Special Crs Title | Indicators | More |
|---|------|-----------|-----|--------|------------------|--------------|----|-----|------|------|------|-------------------|------------|------|
|  | 994 | 2018-2019 | 1 | 9 | 0010 | PE 9 | | | N | A | 5.00 | 5.00 | | More |
|  | 994 | 2018-2019 | 1 | 9 | 0314 | Hon Eng 9 CP | | P | | A | 5.00 | 5.00 | | More |
|  | 994 | 2018-2019 | 1 | 9 | 0401 | French I CP | | P | | A- | 5.00 | 5.00 | | More |

Default

- **Student Information**
- **Transcript Info**
 - ✓ Title of Transcript – Date – School Info
- **For each term**
 - ✓ Grade and term – School of record(CHI) – Course/mark/gpa/Honors Info
- **Work in Progress**
- **Bottom of the form – 3 columns and signature line**
 - ✓ Left Column – cumulative info, Grad yr, SSID
 - ✓ Center Column - Photo
 - ✓ Right Column – Credit Summary, Signature Line

Transcripts

Steven Ahmad ▾



| | | |
|------------------|------------|-----------|
| Student ID | 99400035 | Grade |
| State Student ID | 0099400035 | Age |
| Status Tag | Active | Gender |
| Student Number | 35 | Birthdate |

| Graduation Track | Graduated | Grad Stat | Expected Grad |
|------------------|-----------|-----------|---------------|
| Default | | | 6/30/2022 |

Comment

Change

| (W) Acad GPA | (W) Total GPA | (W) 10-12 GPA | Credit Att/Compl | Class Rank/Size |
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2017-2018 | Aeries Continuation School Grade 9 | Summer

| Schl | Year | Tm | Grd | Crs ID | Std Course Title | RT | CP | N/H | Mark | Atmp | Comp | Special Crs Title | Indicators | More |
|------|------|-----------|-----|--------|------------------|----------------|----|-----|------|------|------|-------------------|------------|------|
| | 995 | 2017-2018 | 3 | 9 | 2400 | HLth/Car Sem 1 | | | A | 5.00 | 5.00 | | | More |

2018-2019 | Screaming Eagle High School Grade 9 | Fall

| Schl | Year | Tm | Grd | Crs ID | Std Course Title | RT | CP | N/H | Mark | Atmp | Comp | Special Crs Title | Indicators | More |
|------|------|-----------|-----|--------|------------------|--------------|----|-----|------|------|------|-------------------|------------|------|
| | 994 | 2018-2019 | 1 | 9 | 0010 | PE 9 | | N | A | 5.00 | 5.00 | | | More |
| | 994 | 2018-2019 | 1 | 9 | 0314 | Hon Eng 9 CP | P | | A | 5.00 | 5.00 | | | More |
| | 994 | 2018-2019 | 1 | 9 | 0401 | French I CP | P | | A- | 5.00 | 5.00 | | | More |


Faxable

Similar to default but no shading

Note District Logo

Still has credit summary

No picture, but has some test info and records from the ACT table

| Student Name | | | Student ID | | | Grade | | | Birthdate | | | Counselor | | | Transcript of Student Progress | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|-----------------|----------------|------------|-------------------------|--------------|---------------|----------------|---|--|---|------------|----------------|---|--------------|---|-----------------------|-----------------|-----------|-------------|------------------|--------|--------|------|--------------------|--------|--------|------|-------------------|--------|-------|------|-------------|-------|-------|------|---------------------|-------|---|-------|------------------|---|---|---|---------------|-------|-------|------|-------------------|-------|-------|------|--------------------|------|------|------|------------------|---|---|---|----------------|-------|-------|------|-----------|-------|--------|-------|---------|--------|--------|-------|
| Abbott, Allan James | | | 0094000001 | | | 12 | | | 11/12/2005 | | | Durbin, S | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Parent/guardian name, address, telephone M/M A Abbott 1118 Glenview Lane Eagle Rock, CA 99999 (777) 555-9448 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Crs-ID | Course Title | Mark | Alt/Cmp | Crs-ID | Course Title | Mark | Alt/Cmp | Crs-ID | Course Title | Mark | Alt/Cmp | Crs-ID | Course Title | Mark | Alt/Cmp | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grade 8 Fall 2019-2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bald Eagle Intermediate School | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100386 | Algebra G | B | 5.00 5.00 | 0018 | Inter Dance | A | 5.00 5.00 | * p | 0436 | IB Span HL 1 | A | 5.00 5.00 | * p | 0630 | AP Calculus AB | C+ | 5.00 5.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Credit and GPA rules vary for MS Courses | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grade 8 Spring 2019-2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100386 | Algebra G | B+ | 5.00 5.00 | p | 0315 | Hon Eng 10 CP | A | 5.00 5.00 | * p | 0696 | Chem IB SL | C | 5.00 5.00 | * p | 0703 | Ap Us History | A- | 5.00 5.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bald Eagle Intermediate School | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100386 | Algebra G | B+ | 5.00 5.00 | p | 0417 | Spanish II | A+ | 5.00 5.00 | 0970 | Leadership | A | 5.00 5.00 | Credit Alt: 35.00 Cmp: 35.00 AGPA: 4.0000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Credit and GPA rules vary for MS Courses | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grade 9 Fall 2020-2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Screaming Eagle High School | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grade 10 Spring 2021-2022 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Screaming Eagle High School | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| * 0017 | Beg Dance | A- | 5.00 5.00 | 0018 | Inter Dance | A | 5.00 5.00 | * p | 0317 | IB Eng HL2 | A | 5.00 5.00 | * p | 0427 | IB Span HL 2 | A | 5.00 5.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| p | 0314 | Hon Eng 9 CP | B+ | 5.00 5.00 | p | 0315 | Hon Eng 10 CP | A | 5.00 5.00 | * p | 0698 | IB Biology SL | B- | 5.00 5.00 | * p | 0704 | Chivca Cp | A- | 5.00 5.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| p | 0416 | Spanish I | A | 5.00 5.00 | p | 0417 | Spanish II | A+ | 5.00 5.00 | * p | 0726 | IBHistAn2HecCv | A- | 5.00 5.00 | * p | 0775 | IB TheoryKnow | A- | 10.00 10.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| p | 0639 | Hon Adv Alg | A- | 5.00 5.00 | p | 0624 | Hon Geo/Tig CP | A | 5.00 5.00 | Screaming Eagle College | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| p | 0677 | HonChem Pre IB | B | 5.00 5.00 | p | 0666 | Honors Biology | B- | 5.00 5.00 | * p | DECIS2 | SEC-CIS-200 | B | 10.00 10.00 | * p | DECENIC | SEC-ENSCI | B | 10.00 10.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| p | 0725 | Hon World Hist | A | 5.00 5.00 | 0968 | Leadership | A | 5.00 5.00 | Credit Alt: 55.00 Cmp: 55.00 AGPA: 4.3636 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 0968 | Leadership | A | 5.00 5.00 | Grade 11 Fall 2022-2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Credit Alt: 35.00 Cmp: 35.00 AGPA: 3.6667 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Screaming Eagle High School | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grade 9 Spring 2020-2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Screaming Eagle High School | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| * 0017 | Beg Dance | A | 5.00 5.00 | * 0018 | Inter Dance | A+ | 5.00 5.00 | * p | 0317 | IB Eng HL2 | 10.00 0.00 | * p | 0427 | IB Span HL 2 | 10.00 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| p | 0314 | Hon Eng 9 CP | B+ | 5.00 5.00 | * p | 0316 | IB Eng HL 1 | A | 5.00 5.00 | * p | 0698 | IB Biology SL | 10.00 0.00 | * p | 0704 | Chivca Cp | 5.00 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| p | 0416 | Spanish I | A | 5.00 5.00 | p | 0426 | IB Span HL 1 | A | 5.00 5.00 | * p | 0726 | IBHistAn2HecCv | 10.00 0.00 | * p | 0775 | IB TheoryKnow | 10.00 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| p | 0639 | Hon Adv Alg | A | 5.00 5.00 | p | 0630 | AP Calculus AB | C+ | 5.00 5.00 | Total Credit: 60.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| p | 0677 | HonChem Pre IB | A- | 5.00 5.00 | p | 0696 | Chem IB SL | C | 5.00 5.00 | Grade 10 Summer 2020-2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| p | 0725 | Hon World Hist | A | 5.00 5.00 | p | 0703 | Ap Us History | A- | 5.00 5.00 | Credit Alt: 45.00 Cmp: 45.00 AGPA: 4.0000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 0668 | Leadership | A | 5.00 5.00 | 0970 | Leadership | A | 5.00 5.00 | Grade 11 Spring 2022-2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Screaming Eagle High School | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grade 10 Summer 2020-2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 0755 | Driver's Ed | B | 2.50 | 0018 | Inter Dance | A- | 5.00 5.00 | Credit Alt: 7.50 Cmp: 7.50 AGPA: 3.6667 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2400 | Hib/Car Sem 1 | A | 5.00 5.00 | * p | 0316 | IB Eng HL 1 | A | 5.00 5.00 | Course Tags: * = Non Academic ** = Honors (weighted) p = College Prep r = Repeated | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Weighted Non-Weighted</th> <th>Acad GPA (9-12)</th> <th>3.9691</th> <th>3.9773</th> </tr> </thead> <tbody> <tr> <td>Acad GPA (10-12)</td> <td>4.8411</td> <td>3.9296</td> <td></td> </tr> <tr> <td>Total GPA (9-12)</td> <td>3.9725</td> <td>3.8239</td> <td></td> </tr> <tr> <td>Credit Attempted:</td> <td>272.50</td> <td></td> <td></td> </tr> </tbody> </table> | | | | | | | | | | | | | | | | Weighted Non-Weighted | Acad GPA (9-12) | 3.9691 | 3.9773 | Acad GPA (10-12) | 4.8411 | 3.9296 | | Total GPA (9-12) | 3.9725 | 3.8239 | | Credit Attempted: | 272.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Weighted Non-Weighted | Acad GPA (9-12) | 3.9691 | 3.9773 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Acad GPA (10-12) | 4.8411 | 3.9296 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total GPA (9-12) | 3.9725 | 3.8239 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Credit Attempted: | 272.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Subject Area</th> <th>Credit Req'd</th> <th>Compl</th> <th>Need</th> </tr> </thead> <tbody> <tr> <td>English</td> <td>40.00</td> <td>35.00</td> <td>5.00</td> </tr> <tr> <td>Physical Education</td> <td>30.00</td> <td>30.00</td> <td>0.00</td> </tr> <tr> <td>Social Science</td> <td>30.00</td> <td>30.00</td> <td>0.00</td> </tr> <tr> <td>Mathematics</td> <td>20.00</td> <td>20.00</td> <td>0.00</td> </tr> <tr> <td>Visual/Perform Arts</td> <td>10.00</td> <td>-</td> <td>10.00</td> </tr> <tr> <td>Career Tech Arts</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Science: Life</td> <td>10.00</td> <td>10.00</td> <td>0.00</td> </tr> <tr> <td>Science: Physical</td> <td>10.00</td> <td>10.00</td> <td>0.00</td> </tr> <tr> <td>Health & Career Ed</td> <td>5.00</td> <td>5.00</td> <td>0.00</td> </tr> <tr> <td>Computer Science</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>World Language</td> <td>10.00</td> <td>10.00</td> <td>0.00</td> </tr> <tr> <td>Electives</td> <td>58.00</td> <td>122.50</td> <td>15.00</td> </tr> <tr> <td>TOTALS*</td> <td>220.00</td> <td>272.50</td> <td>15.00</td> </tr> </tbody> </table> | | | | | | | | | | | | | | | | Subject Area | Credit Req'd | Compl | Need | English | 40.00 | 35.00 | 5.00 | Physical Education | 30.00 | 30.00 | 0.00 | Social Science | 30.00 | 30.00 | 0.00 | Mathematics | 20.00 | 20.00 | 0.00 | Visual/Perform Arts | 10.00 | - | 10.00 | Career Tech Arts | - | - | - | Science: Life | 10.00 | 10.00 | 0.00 | Science: Physical | 10.00 | 10.00 | 0.00 | Health & Career Ed | 5.00 | 5.00 | 0.00 | Computer Science | - | - | - | World Language | 10.00 | 10.00 | 0.00 | Electives | 58.00 | 122.50 | 15.00 | TOTALS* | 220.00 | 272.50 | 15.00 |
| Subject Area | Credit Req'd | Compl | Need | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| English | 40.00 | 35.00 | 5.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Physical Education | 30.00 | 30.00 | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Social Science | 30.00 | 30.00 | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mathematics | 20.00 | 20.00 | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Visual/Perform Arts | 10.00 | - | 10.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Career Tech Arts | - | - | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Science: Life | 10.00 | 10.00 | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Science: Physical | 10.00 | 10.00 | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Health & Career Ed | 5.00 | 5.00 | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Computer Science | - | - | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| World Language | 10.00 | 10.00 | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Electives | 58.00 | 122.50 | 15.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTALS* | 220.00 | 272.50 | 15.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ranked by Weighted Academic GPA District Enter: 9/5/2017 School Enter: 9/5/2020 CA/SEE ELA: Not Taken Math: Not Taken | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Class of 2024 State ID# 9940000001 This transcript is unofficial unless signed by a school official. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Date: _____ Event: _____ Hours: _____ 09/22 Student Body President 11/01 Community Service 05/21 National Merit Scholar 05/21 California Scholarship Federation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

With Immunizations

- Immunizations, test info, and ACT records in place
- Credit summary is gone
- Note Principal's signature

| Student Name | Student ID | Grade | Birthdate | Birthplace | Transcript of Student Progress | | | | | | |
|--|--------------|-------|------------|------------------|--|------|---------|--------|--------------|-------------------------|---------|
| Abbott, Allan James | 0099400001 | 12 | 11/11/2005 | Hermosillo, SO M | | | | | | | |
| Parent/Guardian name, address, telephone M/M A Abbott 1118 Glenview Lane Eagle Rock, CA 99999 | | | | | November 5, 2023 Screaming Eagle High School 6336 Eagle Crag Lane Eagle Rock, CA 95994 (999) 555-9994 | | | | | | |
| Crs-ID | Course Title | Mark | Att/Cmp | Crs-ID | Course Title | Mark | Att/Cmp | Crs-ID | Course Title | Mark | Att/Cmp |
| Grade 10 Fall 2021-2022 Screaming Eagle High School Bald Eagle Intermediate School 100386 Algebra G B 5.00 5.00 Credit and GPA rules vary for MS Courses Grade 10 Spring 2019-2020 Bald Eagle Intermediate School 100386 Algebra G B+ 5.00 5.00 Credit and GPA rules vary for MS Courses Grade 9 Fall 2020-2021 Aeries Continuation School 00117 Beg Dance A- 5.00 5.00 p 0314 Hon Eng 9 CP B+ 5.00 5.00 p 0416 Spanish I A 5.00 5.00 p 0639 Hon Adv Alg A- 5.00 5.00 p 0677 Hon Chem Pre IB B 5.00 5.00 p 0725 Hon World Hist A 5.00 5.00 0968 Leadership A 5.00 5.00 Credit Att: 35.00 Cmp: 35.00 AGPA: 3.6667 Grade 9 Spring 2020-2021 Screaming Eagle High School 00117 Beg Dance A 5.00 5.00 p 0314 Hon Eng 9 CP B+ 5.00 5.00 p 0416 Spanish I A 5.00 5.00 p 0639 Hon Adv Alg A- 5.00 5.00 p 0677 Hon Chem Pre IB A- 5.00 5.00 p 0725 Hon World Hist A 5.00 5.00 0968 Leadership A 5.00 5.00 Credit Att: 35.00 Cmp: 35.00 AGPA: 3.8333 Grade 10 Summer 2020-2021 Eagle High Summer School 0755 Dancer's Ed B 2.50 2.50 2400 Hltv/Csr Sem 1 A 5.00 5.00 Credit Att: 7.50 Cmp: 7.50 AGPA: 3.6667 | | | | | | | | | | | |
| Grade 11 Fall 2022-2023 Screaming Eagle High School 00118 Inter Dance A+ 5.00 5.00 p 0315 Hon Eng 10 CP A 5.00 5.00 p 0417 Spanish II A+ 5.00 5.00 p 0624 Hon Geo/Trg CP A- 5.00 5.00 p 0666 Honors Biology B 5.00 5.00 0970 Leadership A 5.00 5.00 Credit Att: 30.00 Cmp: 30.00 AGPA: 3.8000 Grade 11 Spring 2022-2023 Screaming Eagle High School 00118 Inter Dance A+ 5.00 5.00 p 0316 IB Eng HL 1 A 5.00 5.00 p 0426 IB Span HL 1 A 5.00 5.00 p 0630 AP Calculus AB C+ 5.00 5.00 p 0696 Chem IB SL C 5.00 5.00 p 0703 Ag Us History A- 5.00 5.00 0970 Leadership A 5.00 5.00 Credit Att: 35.00 Cmp: 35.00 AGPA: 4.0000 Grade 11 Fall 2022-2023 Screaming Eagle High School 00118 Inter Dance A- 5.00 5.00 p 0316 IB Eng HL 1 A 5.00 5.00 | | | | | | | | | | | |
| Grade 12 Fall 2023-2024 Screaming Eagle High School p 0426 IB Span HL 1 A 5.00 5.00 p 0630 AP Calculus AB C+ 5.00 5.00 p 0696 Chem IB SL C 5.00 5.00 p 0703 Ag Us History A- 5.00 5.00 0970 Leadership A 5.00 5.00 Credit Att: 35.00 Cmp: 35.00 AGPA: 4.0000 Grade 12 Fall 2023-2024 Screaming Eagle High School p 0317 IB Eng HL2 A 5.00 5.00 p 0427 IB Span HL 2 A 5.00 5.00 0696 IB Biology SL B- 5.00 5.00 p 0704 Civics Cp A 5.00 5.00 p 0726 IBHtAm2HECv A- 5.00 5.00 p 0775 IB TheoryKnow A- 10.00 10.00 Screaming Eagle College p DECIS2 SEC-CIS-100 B 10.00 10.00 p DEENSC SEC-ENSCI B 10.00 10.00 Credit Att: 55.00 Cmp: 55.00 AGPA: 4.3636 WORK IN PROGRESS Screaming Eagle High School p 0317 IB Eng HL2 10.00 0.00 p 0427 IB Span HL 2 10.00 0.00 0696 IB Biology SL 10.00 0.00 p 0704 Civics Cp 5.00 0.00 p 0714 Economics Cp 5.00 0.00 p 0726 IBHtAm2HECv 10.00 0.00 p 0775 IB TheoryKnow 10.00 0.00 Total Credit: 60.00 | | | | | | | | | | | |
| Course Tags: * = Non Academic ** = Honors (weighted) p = College Prep r = Repeated Weighted Non-Wgt Acad GPA (9-12) 3.9691 3.8773 Acad GPA (10-12) 4.0411 3.5205 Total GPA (9-12) 3.9725 3.6239 Credit Attempted: 272.50 Credit Completed: 272.50 Class Rank: 17 10-12 Rank: 13 Ranked by Weighted Academic GPA District Enter: 9/5/2017 CAHSEE School Enter: 9/5/2020 ELA: Not Taken Math: Not Taken Class of 2024 | | | | | | | | | | | |
| Immunization Data Records Presented: Other - Immun. Records DTTP: 10/06, 11/06, 01/07, 01/08, 08/11, 09/11 HB Exempt: M 7/15/2021 Always reaction to virus HEPR: 08/06, 10/06, 05/07 MMR: 05/07, 09/17 Polio 09/06, 10/06, 11/06, 01/07 TB Skin Test: 09/17, 09/17, Neg: X VASC: 05/07, 10/19 | | | | | | | | | | | |
| Signature: _____ | | | | | | | | | | Date: 11/05/2023 | |

Transcript of Student Progress



Screaming Eagle High School
8336 Eagle Cras Lane
Eagle Rock, CA 93994

(999) 555-9994

County District School#
85-99999-999994
College Entrance
Exam Board: 123994

November 5, 2023

Abbott, Allan James

MM A Abbott
1118 Glenview Lane
Eagle Rock, CA 99999

(777) 555-9448

Student ID 0099400001

State ID# 9940000001

Class of 2024

District Enter: 9/5/2017
School Enter: 9/5/2020

| | | | | | | | | |
|--|--------|------------|---------------------|---------------|-----------|-----------|------------------|--------------|
| Grade | Gender | Birthdate | Ethnicity | Race | 009400001 | 990000001 | Birthplace | |
| 12 | Male | 11/11/2005 | Not Hispanic/Latino | White | | | Herrnburg, SO MX | |
| Year | Grade | Term | Crs ID | Course Title | Mark | Attempt | Complete | Indicator(s) |
| Electives | | | | | | | | |
| 2020-2021 | 10 | Summer | 0755 | Driver's Ed | B | 2.50 | 2.50 | |
| 2020-2021 | 10 | Summer | 2400 | Hib/Car Sem 1 | A | 5.00 | 5.00 | |
| Credit Attempted: 7.50 Credit Completed: 7.50 Academic GPA: 3.6667 | | | | | | | | |
| Mathematics | | | | | | | | |
| 2019-2020 | 8 | Fall | 100386 | Algebra G | B | 5.00 | 5.00 | |
| 2019-2020 | 8 | Spring | 100386 | Algebra G | B+ | 5.00 | 5.00 | |
| Credit gpa rules vary for MS Courses | | | | | | | | |
| English | | | | | | | | |
| 2020-2021 | 9 | Spring | 0314 | Hon Eng 9 CP | B+ | 5.00 | 5.00 | |
| 2021-2022 | 10 | Fall | 0315 | Hon Eng 10 CP | A | 5.00 | 5.00 | |
| 2021-2022 | 10 | Spring | 0315 | Hon Eng 10 CP | A | 5.00 | 5.00 | |
| 2022-2023 | 11 | Fall | 0316 | IB Eng HL 1 | A | 5.00 | 5.00 | |
| 2022-2023 | 11 | Spring | 0316 | IB Eng HL 1 | A- | 5.00 | 5.00 | |
| 2023-2024 | 12 | Fall | 0317 | IB Eng HL 2 | A | 5.00 | 5.00 | |
| -Work in Progress- | | | | | | | | |
| Foreign Language | | | | | | | | |
| 2020-2021 | 9 | Spring | 0416 | Spanish I | A | 5.00 | 5.00 | |
| 2021-2022 | 10 | Fall | 0417 | Spanish II | A+ | 5.00 | 5.00 | |
| 2021-2022 | 10 | Spring | 0417 | Spanish II | A+ | 5.00 | 5.00 | |
| 2022-2023 | 11 | Fall | 0426 | IB Span HL 1 | A- | 5.00 | 5.00 | |
| 2022-2023 | 11 | Spring | 0426 | IB Span HL 1 | A | 5.00 | 5.00 | |
| 2023-2024 | 12 | Fall | 0427 | IB Span HL 2 | A | 5.00 | 5.00 | |
| -Work in Progress- | | | | | | | | |

| Date | Test Taken | Score |
|---|---|-------|
| 10/20/23 | SAT Reading: 440 Math: 520 | 960 |
| 05/20/23 | SAT Reading: 440 Math: 480 | 920 |
| 11/02/22 | SAT Reading: 440 Math: 520 | 1040 |
| 06/02/22 | ACT EN, JA, WT 25, RE 24, WR 24, CP 25, EW 24, WR 9 | |
| 10/20/23 | SAT V: 1040 LR: 660 WR: 720 | |
| 05/20/23 | AP French Language | 5 |
| 05/20/23 | AP Physics B | 5 |
| 05/20/23 | AP US History | 5 |
| 05/20/23 | AP Computer A/B | 5 |
| 05/20/23 | IB English A1 HL | 5 |
| 03/20/24 | ELPAC: Eng Lang Prof Assess: California (FL) | 4.900 |
| Other | | |
| 09/20/22 | Student Body President | 14.50 |
| 11/20/21 | Community Service | |
| 09/20/23 | National Merit Scholar | |
| 09/20/23 | California Scholarship Federation | |
| Immunization Data | | |
| Records Provided: Other - Immun: Records | | |
| DTP: 10/06, 11/06, 01/07, 01/08, 09/17, 09/17 | | |
| MM: Evermet M 7/15/2021 | | |
| Allergic reaction to penicillin | | |
| HEPB: 09/06, 10/06, 05/07 | | |
| MM: 05/07, 09/17 | | |
| Polio: 09/06, 10/06, 11/06, 01/07 | | |
| TB Skin Test: 09/17, 09/17, Neg X | | |
| VMM: 09/07, 10/10 | | |

| | | | |
|--------------------------|-----------------|---------------------------------|--------------------------|
| Weighted Non-Weighted | Class Size: 466 | Credit Attempted: 272.50 | Credit Completed: 272.50 |
| Acad GPA (9-12): 3.9691 | 3.9773 | Class Rank: 17 | 10-12 Rank: 13 |
| Acad GPA (10-12): 4.0494 | 3.3205 | Ranked by Weighted Academic GPA | |
| Total GPA (9-12): 3.8725 | 3.6239 | | |

Transfer Transcript

Auto Formatted for Double Window Envelope

Design Options – Single Column

- ✓ Hide Shading
- ✓ Print College Board School Code
- ✓ Print Parent Address to Colleges

Demographics

- ✓ Print middle name instead of initial
- ✓ Print Birthplace instead of counselor
- ✓ Print SSID
- ✓ Print Student Gender
- ✓ Print Race/Ethnicity
- ✓ Print Class of/Graduated Label

Record Details Bar –

- Show Department
- Group on Department

GPA Options - Total Weighted

Image Options – Watermark, Logo, Signature

TTP – ELPAC Added

Transcript Definition Page - TDF

Used to define the formatting and content parameters of printed transcripts

See the 4 transcripts that we just reviewed in Print Format

3 tabs –

General Tab – contains multiple formatting options - bars

Terms Tab – defines the terms for sorting and printing on transcripts

TTP Tab – Things to Print – identifies other types of items to print on transcripts - Activities, Test Scores, Immunizations, other student related records or fields

Let's create a new transcript - an Unofficial one that we could allow parents and students to print from the portal.

Transcript Definition

Changes may not take effect for up to 5 minutes due to caching.

Transcript Definition for - Default Add Delete ^

| Codes | Description |
|-------|-----------------------------|
| | Default |
| FAX | Faxable Transcript |
| IMM | Immunizations on Transcript |

General Terms TTP - Things to Print

Design Options ▾

Demographics ▾


Record Details ▾

GPA Options ▾

Optional Areas ▴

Optional Areas

☒ Print Student Photo
☐ Print/Define TTP
☒ H.S. Grad Status
☒ Include Algebra 1 Req.

 Due to space limitations only 2 of these 3 options can be selected. Photo and Grad Status must be de-selected in order to display IMM records when defined in Things to Print.

Unofficial Transcript for Parents & Students Process

- Set up Security
- Set up TDF
 - Add a Transcript Definition called Unofficial
 - Select the checkbox to allow parents and students to print in Design Options
 - Select options from the Tabs and Menu Bars
 - Add an Unofficial Watermark

Parent/Student Ability to Print - Setup

• Security

- Parent and/or Student Portal Groups
 - Need Read Access to Transcripts
 - Checkbox for Transcript Report Printing

• TDF Design Options

- Checkbox to allow parents/students to print

| Table/Program Area | Query Tbl | Read | Insert | Update | Delete | Mass Update | Administer | Fields | Expiration Date (Read will not expire) |
|----------------------------|-----------|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------|---|
| Grade Reporting | | | | | | | | | |
| Grades | GRD | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | |
| Grade History | GRH | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | |
| Grade Reporting GPAs | GRG | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | |
| Transcripts | HIS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | |
| Transcript Comment | | <input checked="" type="checkbox"/> | | <input type="checkbox"/> | | | | | |
| Transcript Report Printing | | <input checked="" type="checkbox"/> | | | | | | | |

Design Options

Transcript Style: Enhanced (1-Column) ▼

Transcript Title: Transcript of Student Progress

Name Under Transcript Title: School Name

☐ Hide Shading on Laser Report

☐ Extra Space on Cred/GPA

☐ Print Parent Address to Colleges

☒ Allow Parents/Students to Print

☐ Print College Board School Code



Making Additional Changes to TDF

- Design Options
 - Shading
 - Print Parent Address to Colleges
 - Extra Space on Credit/GPA
 - Allow Parents/Students to Print
- Demographics
- Middle Name
- Birthplace
- SSID
- Gender
- Record Details
 - Include City/State with the School Checkbox for Transcript
- Options – Print Immunizations

Printing Transcripts for Multiple Students

Use Student Transcript Report

Select one student or many

Can address to Parent or College

Can select whole grade levels

Ability to sort by name, counselor, teacher

Can choose a period and date

Can limit to a specific section

Let's print

Print Student Transcript Report Options

Report Delivery: None

Select Students to Print

☐ Show all Students (includes inactive students)

Filter by Student ID, Name, or Number...

| StuID | Name | Gender | Gr |
|----------|------------------|--------|----|
| 99400001 | Abbott, Allan | M | |
| 99400002 | Abdelnour, Alice | F | |
| 99400003 | Abdo, Alice | F | |
| 99400004 | Abdo, Arnold | M | |
| 99400005 | Abea, Ayrianna | F | |
| 99400006 | Abejon, Tanya | F | |
| 99400007 | Abesamis, | F | |

Total: 0 Select All Students Clear All

Address to Print

☒ Print Parent Address

☐ Print College Address

Grade to Print

Print for: All Students

Additional Options

Transcript Definition:

Sort by: Student Name

☐ Print Inactive Students

☐ Print Student w/out HIS Record

☐ Print Student Legal Name

Run Report

Printing Transcripts to Colleges

Requires existing COL table

Print to 1 College Many Students

Print to Many Colleges 1 Student

Update College Requests Check Box

Use College Requests Page

Print Student Transcript Report Options

Report Delivery: None

Select Students to Print

☐ Show all Students (includes inactive students)

Filter by Student ID, Name, or Number...

| StuID | Name | Gender | Gr |
|----------|------------------|--------|----|
| 99400001 | Abbott, Allan | M | |
| 99400002 | Abdelnour, Alice | F | |
| 99400003 | Abdo, Alice | F | |
| 99400004 | Abdo, Arnold | M | |
| 99400005 | Abea, Ayrianna | F | |
| 99400006 | Abejon, Tanya | F | |
| 99400007 | Abesamis, | F | |

Total: 0 Select All Students Clear All

Address to Print

☒ Print Parent Address
☐ Print College Address

Grade to Print

Print for: All Students

Additional Options

Transcript Definition:

Sort by: Student Name

☐ Print Inactive Students
☐ Print Student w/out HIS Record
☐ Print Student Legal Name

Run Report

Editing an Existing Transcript

Use the **HIS** table – the transcript page

Use the pencil to edit a record

Make needed changes

Save the record

Delete a record with trashcan

Can waive a requirement with mark of X

Let's see how this looks in Aeries

Course History

Add 1 Record Mass Add Records ☐ Sort by Subject ☐ Sort by Date Descending

2019-2020 | Aeries Continuation School

Grade 9 | Summer

| Schl | Year | Tm | Grd | Crs ID | Std Course Title | RT | CP | N/H | Mark | Atmp | Comp | Special Crs Title | Indicators | More |
|------|------|-----------|-----|--------|------------------|-----------------|----|-----|------|------|------|-------------------|------------|------|
| | 995 | 2019-2020 | 3 | 9 | 2720 | MathIntvtn S1 | | | B+ | 0.00 | 0.00 | | | More |
| | 995 | 2019-2020 | 3 | 9 | 2721 | Math Inter Sm 2 | | | A- | 5.00 | 5.00 | | | More |

2020-2021 | Screaming Eagle High School

Grade 9 | Fall

| Schl | Year | Tm | Grd | Crs ID | Std Course Title | RT | CP | N/H | Mark | Atmp | Comp | Special Crs Title | Indicators | More |
|------|------|-----------|-----|--------|------------------|-----------------|----|-----|------|------|------|-------------------|------------|------|
| | 994 | 2020-2021 | 1 | 9 | 0010 | PE 9 | | N | A | 5.00 | 5.00 | | | More |
| | 994 | 2020-2021 | 1 | 9 | 0301 | English 9 Cp | | P | C | 5.00 | 5.00 | | | More |
| | 994 | 2020-2021 | 1 | 9 | 0416 | Spanish I | | P | B | 5.00 | 5.00 | | | More |
| | 994 | 2020-2021 | 1 | 9 | 0607 | Algebra Cp | | P | C- | 5.00 | 5.00 | | | More |
| | 994 | 2020-2021 | 1 | 9 | 0674 | Phys Science,CP | | P | B- | 5.00 | 5.00 | | | More |
| | 994 | 2020-2021 | 1 | 9 | 0765 | Health/Careers | | | C | 5.00 | 5.00 | | | More |

Actions

2020-2021 | Screaming Eagle High School

Grade 9 | Fall

| Schl | Year | Tm | Grd | Crs ID | Std Course Title | RT | CP | N/H | Mark | Atmp | Comp | Special Crs Title | Indicators | More |
|---|-----------|----|-----|--------|------------------|----|----|-----|------|------|------|-------------------|------------|------|
| 994 | 2020-2021 | 1 | 9 | 0010 | PE 9 | | | N | A | 5.00 | 5.00 | | | |
| Enrolled: 92 Absences: 3 Present: 89 Excused Abs: 3 Unexcused Abs: 0 Suspended: 0 Tardy: 1 Citizenship: S Section: 3172 Staff ID: 994831 Date of Completion: <input type="text"/> | | | | | | | | | | | | | | |

Adding Records to Transcripts Off Grade Courses

Gives you the ability to define how courses taken prior to the 9th grade will show on transcript

Scenario





Student took Algebra and Spanish 1 in middle school
I want them both to show on the transcript

I do not want them to count for graduation requirements or gpa calculation

I do want them to count for UC and CSU entrance requirements

Let's go to Off Grade Courses and set this up

Off Grade Courses

| Off Grade Courses | | | | | | | | | | | |
|---|--------------------|-------|------|------------|----------|----------|-----------|-----------|------------|----------|------------------|
| | | Grade | | Minimum | Credit | Override | Count for | Count for | Show on | Count in | Count in |
| Courses | | Low | High | Mark Value | Override | Credits? | UC/CSU? | Grad Req? | Transcript | GPA? | Overall Credits? |
|  | 0608 - Geometry Cp | 6 | 8 | 2.00 | 10.00 | Yes | Yes | No | Yes | No | No |
|  | 100386 - Algebra G | 6 | 8 | 2.00 | 10.00 | Yes | Yes | No | Yes | No | No |
|  | 100680 - Spanish | 6 | 8 | 2.00 | 10.00 | Yes | Yes | No | Yes | No | No |
|  | Add New Record | | | | | | | | | | |

Add One Record

From the Transcript Page
Select Add One Record

Enter the appropriate
data
Save the Record

Let's add OGC
information

This screenshot shows the 'Transcript Page' interface. At the top, there are tabs for 'Graduation Track', 'Graduated', 'Grad Stat', and 'Expected Grad'. Below these is a 'Default' button and a 'Comment' field. A 'Change' button is also visible. The main section displays a table with columns: '(W) Acad GPA', '(W) Total GPA', '(W) 10-12 GPA', 'Credit Att/Compl', and 'Class Rank/Size'. The table contains one row of data: 2.6667, 2.6667, 2.8571, 2.8571, 0.0000, 0.0000, 35.00, 35.00, 277 of 540. To the right of the table is a 'Recompute GPA' button. Below the table are buttons for 'Print', 'Default', 'CAHSEE', 'College Reqs', 'Grad Status', and 'Limit (9-12)'. At the bottom, there is a 'Course History' section with buttons for 'Add 1 Record' and 'Mass Add Records', and checkboxes for 'Sort by Subject' and 'Sort by Date Descending'. The footer shows '2019-2020 | Aeries Continuation School' and 'Grade 9 | Summer'.

This screenshot shows the 'Course History' page. It features a table with columns: 'Schl', 'Year', 'Tm', 'Grd', 'Crs ID', 'Std Course Title', 'RT', 'CP', 'N/H', 'Mark', 'Atpm', 'Comp', and 'Special Crs Title'. The first row of the table has the following values: 994, 2020-2021, a dropdown arrow, a dropdown arrow, a search icon, a dropdown arrow, and several empty input fields. Below the table, there are input fields for 'Enrolled:', 'Absences:', and 'Present:'. Further down, there are input fields for 'Excused Abs:', 'Unexcused Abs:', 'Suspended:', and 'Tardy:'. At the bottom, there are input fields for 'Citizenship:', 'Section:', 'Staff ID:', and 'Date of Completion:'. There are also icons for saving and refreshing the data.

Mass Add Records

Quickly add an entire term's worth of transcript records

Search and add courses

Identify the school, year, term, grade level

Enter the mark and any other information, like credit value or Special Course Title

When term is complete, Save and Clear Marks

Repeat for 2nd term

Save and Clear Courses

Enter information for another year, if needed

Let's practice!

Course History

Add 1 Record
Mass Add Records
☐ Sort by Subject
☐ Sort by Date Descending

2019-2020 | Aeries Continuation School
Grade 9 | Summer

Go Hide Inactives ☐

| | Crs ID | Title | Long Title |
|-----|--------|-----------------|-------------------|
| Add | 0001 | No Zero Period | |
| Add | 0002 | No First Period | |
| Add | 0003 | WithdrawGrades | Withdrawal Grades |
| Add | 0005 | No Fifth Period | |
| Add | 0006 | No Sixth Period | |
| Add | 0007 | Lep | Limited Eng Prof |
| Add | 0008 | First Aid | |
| Add | 0009 | Fines/Fees Owed | Fines/Fees Owed |
| Add | 0010 | PE 9 | |
| Add | 0011 | PE | |
| Add | 0012 | Weight Trng | |
| Add | 0013 | Ind Stdy P.E. | |
| Add | 0014 | Adapt PE | |

For New Records...

School:
Year: 2020-2021
Term:
Student Grade:

The new records for this term...

| Crs ID | District Course Title | Special Course Title | Mark | Repeat Tag | Credits Attempt'd | Credits Compl't'd |
|--------|-----------------------|----------------------|------|------------|-------------------|-------------------|
|--------|-----------------------|----------------------|------|------------|-------------------|-------------------|

Save And Clear Courses
Save And Clear Marks
Clear
Close

Repeat Tags

Summary

In general – repeat tags go on the 1st take entry

Exception – student repeats a course and gets a lower mark on the 2nd take.

Blank – no repeat tag – applies to most entries where student received an F on the first try

Repeat tag of R

Most used

Best use is for repeats to improve a mark, not replace a deficiency

Also used for occasions where student received a lower mark on the 2nd take

Repeat tag of N

Essentially removes the mark from any calculation

Repeat tag of B

Removes the mark from the GPA calculation, but counts in CA and CC

Repeat tag of A - Counts in CA but not in CC or GPA

Repeat tag of G – removes from CA and CC, but counts in GPA

Repeat Tags Chart

| Repeat Tag (HIS.RT) | Credit Attempted | Credit Completed | Count in GPA |
|---------------------|------------------|------------------|--------------|
| Blank entry | YES | YES | YES |
| 2 or N | NO | NO | NO |
| 3 or B | YES | YES | NO |
| 4 or R | YES | NO | YES |
| 5 or A | YES | NO | NO |
| 6 or G | NO | NO | YES |

Important Tables

Course History Institutions - contains CDS # and important information about LEA's – used to identify records from other schools

Course Table – the foundation of a transcript – identifies a multitude of factors critical to graduation requirements and college entrance requirements, as well as scheduling

Master Schedule – Credit Value field and exclude field

Valid Marks – Setup for identifying marks that can be used for Grade Reporting and GPA Calculations

Colleges Table – stores college information – used to print transcripts to colleges

College Request Table – tracks transcripts sent to colleges

District School Options – houses the district logo

School Options – houses the principal's signature

Off Grade Courses – page is used to identify how courses taken prior to grade 9 will show on the transcript

Transcript Definition (TDF)– defines what and how data is printed on transcripts. Ability to add photos, test scores, information from other tables, etc - It is also used to create transcripts other than the default.

Other Sessions Related to Transcripts

- Session 421-1 – Advanced Transcripts
- Session 421-2 – Graduation & College Entrance Tracking
- Session 410 – Grade Reporting for Secondary Schools
- Session 415 – Secondary Standards Based Grades
- Session 610 – Academic Plans

Key Takeaways

Need to Know

How to print transcripts for individual students and multiple students.

Ability to have multiple transcripts

How to use Off Grade Courses

How to add one transcript record

How to add many transcript records

Nice to Know

Repeat tag information

GPA Calculation Process

How to create new transcript definitions

How to print transcripts to colleges

Where to Go

support.aeries.com



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THANK YOU!

The recording of this session will be posted in the Virtual Conference Portal within 48 hours and will be available to you until January 31, 2024



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