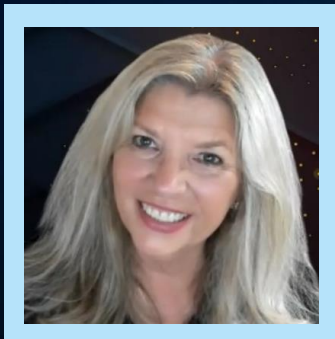




# Alternative Education School Scheduling Principles

*Session 456*



**Susan Prow | Training and Documentation Specialist**

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# Agenda

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- 1** Why Alt Ed Scheduling?
- 2** Setup – Settings, Placeholders, etc.
- 3** Extras – Classes, Issue Credit, etc.



# Alt Ed Scheduling Supports

- Adult Education
- Continuation Schools
- County Offices of Education (COEs)
- Credit Recovery Schools
- Independent Study Programs
- Online/Distance Learning
- School-wide or Select Sections





# Traditional Comprehensive Master Schedule

MST Board Periods								
Teacher:	Period 0	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7
605 Acosta		IBHstAm2/HEcCv/19	IBHstAm2/HEcCv/23	Hon World Hst/36	Hon World Hst/34	PE 9+1/11	Hon World Hst/33	
607 Bray		PE 9/52	PE 9/45	PE 9+1/41	PE 9/47	PE 9/53		
610 Alvarado				Span IV IB SL+1/20	Accel Span II+2/37	Span IV IB SL+1/22	Accel Span II/27	ROP Food Mgmt/17
612 Bauer			English 9 Cp+2/27	English 12 CP/37	English 12 CP/27	English 9 Cp/32	Journalism/21	
616 Cruz	Hon Geo/Trg CP/32	Geometry Cp/36	Geometry Cp/33		Geometry Cp/32	Hon Geo/Trg CP/38		
619 Cook							Adv Band+2/34	Marching PE+1/127
620 Perkins		Algebra B/18	Reading Fund/17	Pre-Algebra/18		Algebra A+1/13		Resource/20
621 Berglund			Geometry Cp/32	Adv Algebra CP/28	Adv Algebra CP/34	Geometry Cp/34	Adv Algebra CP/10	
624 Cooper	ROP Food Srv Oc/9							
625 Clark		Algebra Cp/34		Algebra Cp/27	Geometry Cp/31	Geometry Cp/35	Geometry Cp/23	
626 Durbin							Football/0	
630 Dye		Beg Dance+1/50	PE 9/49		Adv Dance+1/19	Inter Dance+1/35	Beg Dance+1/42	
635 Gonzalez	Lib Trng I+1/2	Lib Trng I+1/3	Lib Trng I+1/4	Lib Trng I+1/3	Lib Trng I/3	Lib Trng I+1/4	Lib Trng I/1	
636 Goode		Hon Eng 10 CP/30	English 12 CP/38		Hon Eng 10 CP/22	English 12 CP/30		IB TheoryKnow/33
637 Goularte		Adv Algebra CP/24	Adv Algebra CP/33		IB Math HL/11	Adv Algebra CP/38	HS Math Skills+2/31	
670 Macedo		Biology/9		US History/15		World His/Geo+1/14	Ind Study+1/13	Resource/21
672 Manning	Biology/31	Biology/35	Biology/36	Honors Biology/31		Biology/36		
680 Mills				Beg Drama/32	Beg Drama+1/30	Intermd Drama/26	Adv Drama+1/26	
681 Mitchell		Biology/34		Biology/37	Biology/35	Biology/33	Biology+1/24	
683 Nielsen		Trig/Icm Cp/34	Trig/Icm Cp/37	Trig/Icm Cp/37	Trig/Icm Cp/33	Trig/Icm Cp/36		



# Alt Ed

## Master Schedule

Teacher:	Period 0	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6
001 Smith	Alt Ed Period 0/2	Alt Ed Period 1/2	Alt Ed Period 2/2	Alt Ed Period 3/1	Alt Ed Period 4/2	Alt Ed Period 5/0	Alt Ed Period 6/1
002 Fleming	Alt Ed Period 0/2	Alt Ed Period 1/2	Alt Ed Period 2/1	Alt Ed Period 3/1	Alt Ed Period 4/0	Alt Ed Period 5/0	Alt Ed Period 6/0





# Benefits of Alt Ed Scheduling

- Each teacher has ONE SECTION per period
- Each student has a unique/customized class schedule for meeting graduation requirements
- Student schedules are easily updated on the Classes page as the credits are completed





# Eagle Alternative Education School

2/20/2024

2023-2024

## MASTER SCHEDULE BY TEACHER and PERIOD

Page 1

Sec#	Pd-BI	Sm	Days	Crs ID	Course Title	Dpt TN	Teacher Name	Room	CR	Gn	LO	HI	MX	Tot	TotM/Pct	TotF/P	TotOGn/P	Sch Grp	Crs Grp	Tm Nm	Sm Grp	Hp	T/A
1	0	Y	MTWTF	AEDP0	Alt Ed Period 0	1	Smith		0.0	9	12	30	2	1	50.0	1	50.0	0	0.0				
100	1	Y	MTWTF	AEDP1	Alt Ed Period 1	1	Smith		2.5	9	12	30	2	1	50.0	1	50.0	0	0.0				
200	2	Y	MTWTF	AEDP2	Alt Ed Period 2	1	Smith		2.5	9	12	30	2	1	50.0	1	50.0	0	0.0				
300	3	Y	MTWTF	AEDP3	Alt Ed Period 3	1	Smith		2.5	9	12	30	1	1	100.0	0	0.0	0	0.0				
400	4	Y	MTWTF	AEDP4	Alt Ed Period 4	1	Smith		2.5	9	12	30	0	0	0	0	0	0	0.0				
500	5	Y	MTWTF	AEDP5	Alt Ed Period 5	1	Smith		2.5	9	12	30	0	0	0	0	0	0	0.0				
600	6	Y	MTWTF	AEDP6	Alt Ed Period 6	1	Smith		2.5	9	12	30	0	0	0	0	0	0	0.0				
Totals: Seats: 210 Students: 10 Class Average: 2.0 Boys: 4 Pct: 66.7 Girls: 2 Pct: 33.3 Other: 0 Pct: 0.0																							
2	0	Y	MTWTF	AEDP0	Alt Ed Period 0	2	Fleming		2.5	9	12	30	2	1	50.0	1	50.0	0	0.0				
101	1	Y	MTWTF	AEDP1	Alt Ed Period 1	2	Fleming		2.5	9	12	30	2	1	50.0	1	50.0	0	0.0				
201	2	Y	MTWTF	AEDP2	Alt Ed Period 2	2	Fleming		2.5	9	12	30	1	1	100.0	0	0.0	0	0.0				
301	3	Y	MTWTF	AEDP3	Alt Ed Period 3	2	Fleming		2.5	9	12	30	1	1	100.0	0	0.0	0	0.0				
401	4	Y	MTWTF	AEDP4	Alt Ed Period 4	2	Fleming		2.5	9	12	30	0	0	0	0	0	0	0.0				
501	5	Y	MTWTF	AEDP5	Alt Ed Period 5	2	Fleming		2.5	9	12	30	0	0	0	0	0	0	0.0				
601	6	Y	MTWTF	AEDP6	Alt Ed Period 6	2	Fleming		2.5	9	12	30	0	0	0	0	0	0	0.0				
Totals: Seats: 210 Students: 6 Class Average: 2.0 Boys: 4 Pct: 66.7 Girls: 2 Pct: 33.3 Other: 0 Pct: 0.0																							

Let's Get Started!

## Alt Ed Settings

- School Options - set Education Type to Alt Ed (1)
- School Settings - Use Alt Ed Scheduling for entire school or individual sections

## Create Placeholder Courses

Placeholders can be:

- Period-Based:  
AltEdP1, AltEdP2, AltEdP3, etc.
- Subject-Based:  
English, Math, Social Science, etc.

## Create Course Packets

Packets will allow for:

- Mass assigning placeholder courses to students
- Quick scheduling on the Classes page



AERIESCON

Aeries®  
Student Information System

Search students...

Pages

Reports

Favorites

Filter Pages...

Manager

School of Choice Management

Student Groups

View Logged In Users

Street Address Management

Portal Management

Configurations

District Settings

School Settings

Student/Parent Alerts

H: No Longer Used

I: 0 - Normal

J: 0 - Attendance is Taken 0 Period

K: 0 - Not Multitrack

L: 5 - Use Five Level Rubric Scores

M: 1 - Multiple Mark

U: 0 - Regular

V: No Longer Used

W: 0 - Weight Honors

X: No Longer Used

Y: No Longer Used

Z: No Longer Used

Display on Forms - Data source is OPT table

☒

Algebra 1 Requirement

☒

Physical Fitness Testing

☐

California High School Exit Exam (CAHSEE)

☒

Competency Tests

Alt Ed Scheduling - Data source is OPT table

☒

Use Alt Ed Scheduling For Entire School

☐

Allow Individual Sections to be Flagged for Alt Ed Scheduling

Attendance Total Calculation - Data source is OPT table

# School Settings

School Settings:

- Entire School
- Individual Sections



School Options <span>Edit</span>									
Code	School Name		Area	Telephone	Fax	Open Date	Close Date	Tag	
997	Eagle Alternative Education School								
Street Address		City	State	Zip	Extn	Country		DNR	
			CA			US		<input type="checkbox"/>	
Principal's Name	Signature	Email Address	ID Type	County	District	School	Charter	Next Student ID	
Dr Sharon Bush	<input type="checkbox"/>		1	65	99999	9999997		0	
Low Grade	High Grade	Attendance Period		All Day Attendance Management			Tracks		
9	12	0		Manual			0		
School Website					Short Name				
User1	User2	User3	User4	User5	User6	User7	User8		
Scheduling Type	Track Primary Classes for Students		Use Staff In Sections	School Category		Utilize A/B Days		Session Type	
Flexible (3)	No		Yes			Don't use A/B Days (0)		Regular (0)	
Att Type	Att Reporting		Schedule Basis		Education Type				
Daily (0)	Negative (0)		Semester (0)		Alternative Ed (1)				
Portal Confirmation Email Address		Next Year Start Date		Auto Assign Teacher Number		College Board School Code			
DoNotReply@aeries.com				No		123997			

# School Options

School Info → School Options populate:

- Scheduling Type
- Attendance Type
- Education Type = Alternative Ed (1)



# Placeholder Courses

- Choose Course Titles representative of the alternative education practices
- Set Default Credit:
  - A specific value (2.5 or 5 credits)
  - Often zero (0 credits) – as each term students receive variable credits determined by work completion

Courses

alt

Go

Hide Inactives

☐

CrslD	Title	Long
AEDP0	Alt Ed Period 0	
AEDP1	Alt Ed Period 1	
AEDP2	Alt Ed Period 2	
AEDP3	Alt Ed Period 3	
AEDP4	Alt Ed Period 4	
AEDP5	Alt Ed Period 5	
AEDP6	Alt Ed Period 6	
0765	Health/Careers Health	
0817	ROP Health CarROP	
1029	Health	
22200	Health	Health
22201	Health	Health

General

Other

NCLB Specific Fields

California Specific Fields

Correspondence Language

Course Data												
CrslD#	Title	Long Title	N/H	Coll Prep	AcaWt	Low Grd	High Grd	Default Credit	Max Credit	Status		
AEDP0	Alt Ed Period 0				0	0	12	0.00	0.00	- Active		
Subject Area Codes		Dept	Term	Content Group	NCES Code	CIP Code	Next Course	Trm Seq	Yr Seq	Exc	PE	T/A
								0	0		<input type="checkbox"/>	<input type="checkbox"/>
												- Active
User1		User2	User3	User4	User5	User6	User7	User8				
Course Description						Course Notes						



Search students...

Pages

Reports

Favorites

Filter Pages...

Numbers

Scheduling Mass Change Sections

Schedule All Students

Scheduling Master

Flex SMS Board

Configurations

Scheduling Setup

Career Pathways Management

Course Request Packets

Course Request Section Packets

Academic Plan Course Sequences

Update Academic Plan Course Options

Update Course Request Options

Course Request Letter Text Editor

Scheduling Letter Text Editor

Functions

Course Request Packets

Code	Description	LO	HI
AltEd	Alt Ed Schedule	0	12

Edit Packet

Add Packet

Delete Packet

Sort Options

☒ Code
 ☐ Description
 ☐ Grade Levels

Records		
Course ID	Course Title	Grade - Range
AEDP0	Alt Ed Period 0	0 - 12
AEDP1	Alt Ed Period 1	0 - 12
AEDP2	Alt Ed Period 2	0 - 12
AEDP3	Alt Ed Period 3	0 - 12
AEDP4	Alt Ed Period 4	0 - 12
AEDP5	Alt Ed Period 5	0 - 12
AEDP6	Alt Ed Period 6	0 - 12

Add New Record

# Course Packets

Scheduling Process → Configurations  
→ Course Request Packets

- Create for each available period
- Create for different curriculum settings, if applicable: Alt Ed, Distance Learning, Ind Study, etc.



# Master Schedule Section

- Create a section for each period for each teacher
- Variable students are assigned to the section

Master Schedule

Section	Period	Blk	Sem	Class Calendar	Course	Teacher	Role	Highly Qlfd Tchr	Room	Tag			
1	0	1	Y		AEDP0 - Alt Ed Period 0	1 - Smith							
Credit	School	Prgm	Hrly Prg	Exclude	ADA	Supp Att	Tch#2	Role	HQT	Tch#3	Role	HQT	MultiTchr
0.00				X		<input type="checkbox"/>							
Grd Range	SchGrp	TmCrsgp	Team#	SemGp	Track	Gender	SplitTerm	Mon	Tue	Wed	Thu	Fri	Sat
9-12			0				MTWTF	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Class ID	Max	Total	Male	Female	Other Gender	Left	Multi-School Gradebook Enabled				Attendance Ruleset		
0	30	2	1	1	0	28	<input type="checkbox"/>						
Ed Svc				Lang Instr	Instr Strategy	Fund Src	CTE Prvdr	CTE V-Code	Ind Study	Dist Lrng	Itinerant Teacher	Exempt from Time Restrictions	Class Link
Designated and Integrated ELD Instruction But Not Primary Language Instruction								0					
Crs Content Subcategory				(Charter Non-Core)				AP/IB Crs. Code Cross Ref.					
Online Crs Instr. Type				Local Assign Option				High Quality CTE Crs					
User 1	User 2	User 3	User 4	User 5	User 6	User 7	User 8						
Website URL				Access Code (If applicable)				Meeting URL					
<div>AddCopyChangeDeletePrint Class RostersPrint Master Schedule Details</div>													

Students























Stu ID	StuNum	Last Name	First Name	Gender	Prg	Grade	Track	LngFlu	Status	Locked	Move students to another class		
75500002	2	Burnett	Brandy	F		11		E			New Section: <input type="text"/>		
75500001	1	Miller	Tom	M		12					Crs Att Effective Date: <input type="text"/>		





# Classes Page

- Same sections
- Unique/customized course assignments

Classes Schedule															Classes Schedule																						
Brandy Burnett ▾															Tom Miller ▾																						
		Student ID 75500															Student ID 75500001													Grade 12							
		State Student ID															State Student ID													Age 20							
		Status Tag Active															Status Tag Active													Gender Male							
		Student Number															Student Number 1													Birthdate 1/15/2004							
Term Total Courses Total Credits															Term Total Courses Total Credits															Period Range		0 - 9		Schedule Group		No Group	
Y 5 10.00															Y 5 10.00																						
<a href="#">Edit</a> <a href="#">Quick Print</a> <a href="#">Print Changes</a> <a href="#">Print</a>															<a href="#">Edit</a> <a href="#">Quick Print</a> <a href="#">Print Changes</a> <a href="#">Print</a>																					Sort by Term View Only Current Term Today	
Eagle Alternative Education School															Eagle Alternative Education School																						
Course Pd Trm Days Teacher 0 1 2 3 4 5 6															Course Pd Trm Days Teacher 0 1 2 3 4 5 6 7 8 9 Sec Room Total Left PermLk More Info Today Documents																						
150 - Study Skills-Attend  0 Y MTWTF 1 - Smith 															150 - Study Skills-Attend  0 Y MTWTF 1 - Smith 															1	2	28				Issue Credit	
0303 - English 11 CP  1 Y MTWTF 1 - Smith 															0304 - English 12 CP  1 Y MTWTF 1 - Smith 															100	2	28	Track: SchGroup: TmCrsgp: SemGp:				Issue Credit
0637 - Algebraic Apps  2 Y MTWTF 1 - Smith 															0630 - AP Calculus AB  2 Y MTWTF 1 - Smith 															200	2	28	Track: SchGroup: TmCrsgp: SemGp:				Issue Credit
0656 - Biology  4 Y MTWTF 1 - Smith 															0714 - Economics Cp  3 Y MTWTF 1 - Smith 															300	1	29	Track: SchGroup: TmCrsgp: SemGp:				Issue Credit
0402 - French II Cp  6 Y MTWTF 1 - Smith 															0659 - Chemistry Cp  4 Y MTWTF 1 - Smith 															400	2	28	Track: SchGroup: TmCrsgp: SemGp:				Issue Credit



End Date : 02/22/2024 Start Date : 02/23/2024 Term : Y Total Courses : 5 Total Credits : 10.00 Period Range : 0 - 9 Schedule Group :

Reschedule Reset Save Cancel Schedule Only Spring **CrsReqPack** CrsSecPack View MST Show Section Info

PermLk	Course/Current Class	0	1	2	3	4	5	6	7	8	9
	<div>AEDP0 - Alt Ed Period 0</div> <div>0-Smith-Y-</div> <div>Actual Crs : 150 - Study ...</div>	<div><input checked="" type="checkbox"/> Y(28)</div> <div>SEC: 1 Blk: 1</div> <div>Tch : Smith(1)</div> <div>SchGrp : TmCrsGp :</div> <div>Team : 0 SemGp :</div>									
	<div>AEDP1 - Alt Ed Period 1</div> <div>1-Smith-Y-</div> <div>Actual Crs : 0304 - Engli...</div>	<div><input type="checkbox"/> Y(28)</div> <div>SEC: 2 Blk: 1</div> <div>Tch : Fleming(2)</div> <div>SchGrp : TmCrsGp :</div> <div>Team : 0 SemGp :</div>	<div><input checked="" type="checkbox"/> Y(28)</div> <div>SEC: 100 Blk: 1</div> <div>Tch : Smith(1)</div> <div>SchGrp : TmCrsGp :</div> <div>Team : 0 SemGp :</div>	<div><input type="checkbox"/> Y(28)</div> <div>SEC: 101 Blk: 1</div> <div>Tch : Fleming(2)</div> <div>SchGrp : TmCrsGp :</div> <div>Team : 0 SemGp :</div>							
	<div>AEDP2 - Alt Ed Period 2</div> <div>2-Smith-Y-</div> <div>Actual Crs : 0630 - AP C...</div>			<div><input checked="" type="checkbox"/> Y(28)</div> <div>SEC: 200 Blk: 1</div> <div>Tch : Smith(1)</div> <div>SchGrp : TmCrsGp :</div> <div>Team : 0 SemGp :</div>	<div><input type="checkbox"/> Y(29)</div> <div>SEC: 201 Blk: 1</div> <div>Tch : Fleming(2)</div> <div>SchGrp : TmCrsGp :</div> <div>Team : 0 SemGp :</div>						

# Classes Page - Edit Mode

- CrsReqPack button is available for mass adding placeholder courses
- Placeholder Courses are displayed in edit mode
- Actual Courses are selected and displayed in edit and save mode





Edit
Quick Print
Print Changes
Print
Sort by Term
View Only Current Term
Today

Eagle Alternative Education School

Course	Pd	Trm	Days	Teacher	0	1	2	3	4	5	6	7	8	9	Sec	Room	Total	Left	PermLk	More Info	Today	Documents
150 - Study Skills-Attend	0	Y	MTWTF	1 - Smith	✓										1	2	28					Issue Credit
0303 - English 11 CP	1	Y	MTWTF	1 - Smith	✓										100	2	28		Track: SchGroup: TmCrsgp: SemGp:			Issue Credit
0637 - Algebraic Apps	2	Y	MTWTF	1 - Smith	✓																	Issue Credit
0656 - Biology	4	Y	MTWTF	1 - Smith																		Issue Credit
0402 - French II Cp	6	Y	MTWTF	1 - Smith	✓										600	1	29		Track: SchGroup: TmCrsgp: SemGp:			Issue Credit

Actual Course of Instruction

Course : 0304 - English 12 CP

End Date : 02/22/2024

Start Date : 02/23/2024

Save

# Scheduling Changes

- Pencil Icon produces pop-up
- Enter new course
- Add effective date
- Course Attendance displays change

Course Enrollment History										
Display Classes for a Single Date: <input type="text"/> <input type="button" value="Refresh"/> <input type="button" value="Print"/>										
Eagle Alternative Education School <input type="button" value="Add New Record"/>										
	Section	Pd	Trm	Class Cal	Crs ID	Course Title	Teacher	Room	Start Date	Stop Date
	1	0	Y	MTWTF	150	Study Skills-Attend	Smith (1)		7/3/2023	6/27/2024
	100	1	Y	MTWTF	0303	English 11 CP	Smith (1)		7/3/2023	2/22/2024
	100	1	Y	MTWTF	0304	English 12 CP	Smith (1)		2/23/2024	8/2/2024
	200	2	Y	MTWTF	0637	Algebraic Apps	Smith (1)		7/3/2023	6/27/2024
	400	4	Y	MTWTF	0656	Biology	Smith (1)		7/3/2023	6/27/2024
	600	6	Y	MTWTF	0402	French II Cp	Smith (1)		7/3/2023	6/27/2024



Attendance
Contacts
**Grades**
Gradebook
PFT
Scheduling
Miscellaneous
Parent Data Changing

Options

☐ Support Standards-Based Grade Reporting  
☐ Allow Teachers to Print SBG Report Cards  
☐ Allow Teachers to Print HIS Transcripts  
☒ Allow Teachers to Change Credit in GRD  
☒ Allow Teachers to Change Absences in GRD  
☐ Hide Current Info from Students and Parents during Grading Windows.  
☐ Disable Loading Grades From Gradebook  
☐ Allow Teachers to Mass Fill GRD Marks  
☐ Display Only Marks for Teachers, Parents and Students (Applies to SBG Grades and Gradebooks)

Open GRD Grading Windows for Teachers

Mark	Start Date	End Date	Require Comment?	Require Work Habits?	Require Citizenship?	Can Mark Page as Complete?
M1	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M2	08/20/2014	06/15/2099	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M3	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M4	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M5	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M6	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# Portal Options

- Grading Windows?
- Who determines credits earned?





# The “Extras”

- **Alt Ed for Individual Sections** – use for specific programs
  - Supports a Distance Learning program within a comprehensive traditional school
- **Issue Credit Feature**
  - Allows for immediate update of course grade, credits earned, and transcript data
- **Gradebook Capability**
  - Weekly/bi-weekly assignments can be mass produced with “one-click”!
  - Allows for student and parent monitoring of academic progress
  - Ease of use when populating grades
- **Initialize Attendance**
  - If classes are determined after the first day of school, at least ONE student must have placeholder course assigned prior to initializing attendance



EditQuick PrintPrint ChangesPrint

Sort by TermView Only Current TermToday

Eagle Alternative Education School

Course	Pd	Trm	Days	Teacher	0	1	2	3	4	5	6	7	8	9	Sec	Room	Total	Left	PermLk	More Info	Today	Documents
150 - Study Skills-Attend	0	Y	MTWTF	1 - Smith	✓										1	2	28					Issue Credit
0304 - English 12 CP	1	Y	MTWTF	1 - Smith	✓										100	2	28			Track: SchGroup: TmCrsGp: SemGp:		Issue Credit
0630 - AP Calculus AB	2	Y	MTWTF	1 - Smith	✓										200	2	28			Track: SchGroup: TmCrsGp: SemGp:		Issue Credit
0714 - Economics Cp	3	Y	MTWTF	1 - Smith			✓								300	1	29			Track: SchGroup: TmCrsGp: SemGp:		Issue Credit
0659 - Chemistry Cp	4	Y	MTWTF	1 - Smith				✓							400	2	28			Track: SchGroup: TmCrsGp: SemGp:		Issue Credit

Eagle Alternative Education SchoolAdd New Record

Principal's Name  
Dr Sharon Busl

Low Grade  
9

User1

Scheduling Type  
Elem w/MST

Att Type  
Daily (0)

Portal Code  
DoNot

Section	Pd	Trm	Class Cal	Crs ID	Course Title	Teacher	Room	Start Date	Stop Date	
1	0	Y	MTWTF	150	Study Skills-Attend	Smith (1)		7/3/2023	6/27/2024	Issue Credit
100	1	Y	MTWTF	0304	English 12 CP	Smith (1)		7/3/2023	6/27/2024	Issue Credit
200	2	Y	MTWTF	0630	AP Calculus AB	Smith (1)		7/3/2023	6/27/2024	Issue Credit
300	3	Y	MTWTF	0714	Economics Cp	Smith (1)		7/3/2023	6/27/2024	Issue Credit
400	4	Y	MTWTF	0659	Chemistry Cp	Smith (1)		7/3/2023	6/27/2024	Issue Credit

Next Student ID  
0

Tracks  
0

User8

Session Type  
Regular (0)

School Code  
197

Intervention Referral Settings

Referral Submission Notification Email Address(s):

Referral Approval Notification Email Address(s):

Bullying Incidents

Cyber Bullying Incidents

Allow Issue Credit on Classes / Course Attendance pages

Use Grading Periods Instead of Terms in Gradebook

Yes

No

Use Staff ID Based Counselor Tracking

Yes

Grade Reporting Types

No - Elementary Standards Based Grading (SBG)

Yes - Secondary Grade Reporting (GRD) - GRD Grade Range: 9 - 12

# Issue Credit

- Activate in School Options
- Applicable on the following pages:
  - Classes
  - Course Attendance



# Entering Grade and Copying to Transcript

- Select Date
- Select Term
- Select Mode of Data Entry
- Populate Grade
- Copy to Transcript

Issue Credit for Study Skills-Attend

Select Starting and Ending Dates

07/03/2023 - 02/22/2024

Please select a grade reporting mark.

1st Sem (M2)

i

Current Grade Reporting Mark Is M2

How would you like to issue credit?

Enter Grade Manually or Load

Issue Credit for Study Skills-Attend

Grade

1st Sem (M2): A+ Citizenship: Work Habits:

Credit: 0.00

Comments:

Attendance

Enrolled: 153 Present: 153 Excused: 0 Unexcused: 0 Suspended: 0

Absences: 0 Tardies: 0

Copy To Transcript

☐ Copy Grade To Transcript

Previous Save Cancel



# Supportive Documentation

- Alternative Education Scheduling
- Quick Start Guide to Alt Ed Scheduling
- Issue Credit Feature



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# THANK YOU!

*Please take a moment to complete our session survey.*

*<http://surveys.aeries.com/s3/AeriesCon-Session-Feedback-Survey-Spring-2024>*



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