



# AERIESCON

S p r i n g 2 0 2 4

## Intro to Teacher Portal & Teacher Toolkit 150-2



Deb McConnell | Presenter/Trainer

March 7, 2024

Information shared throughout this presentation is the property of Aeries Software. Information or images may not be reproduced, duplicated, or shared without the prior written consent of Aeries Software.

# Intro to Teacher Portal & Teacher Toolkit



- Home Page

The screenshot displays the Teacher Portal Home Page with the following sections:

- Class Summary** (with an Options dropdown)
- My Tasks** (with a dropdown arrow) and **Calendar Events** (with an Add Event button and a Go To Calendar link)
- Teacher Resource Center** (with a dropdown arrow) and **Resources** (with a dropdown arrow)
- Attendance Summary** (with a dropdown arrow) and a **Go To Attendance Dashboard** link
- Briefcase** (with links for Assignments and My Uploaded Files, and a dropdown arrow)
- Intervention Caseload**

- Navigation tree for Teacher Portal Group



Some pages/reports teachers may use most often:

- Student data (information available for teacher students only)
- Student Information Bar
- Attendance
- Intervention (pre-referral, referral, intervention)
- Gradebook and Load grades for report cards
- Send Emails
- Teacher Reports



- Mobile App



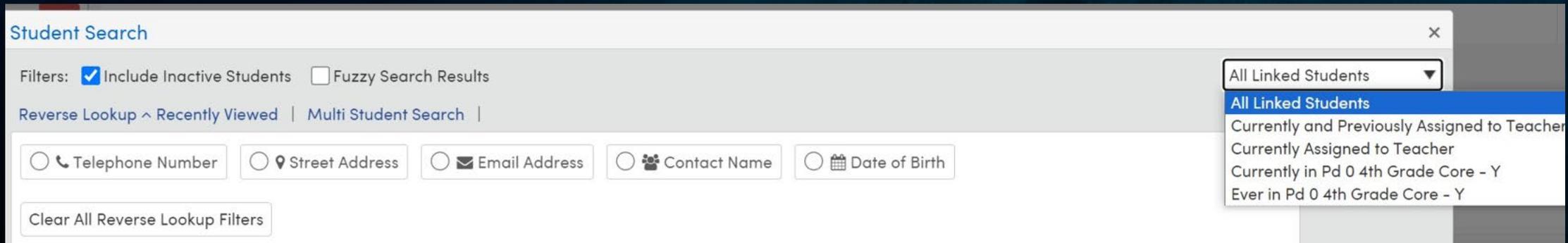
# Student Search Enhancements

The student Search box at top of the Navigation Tree

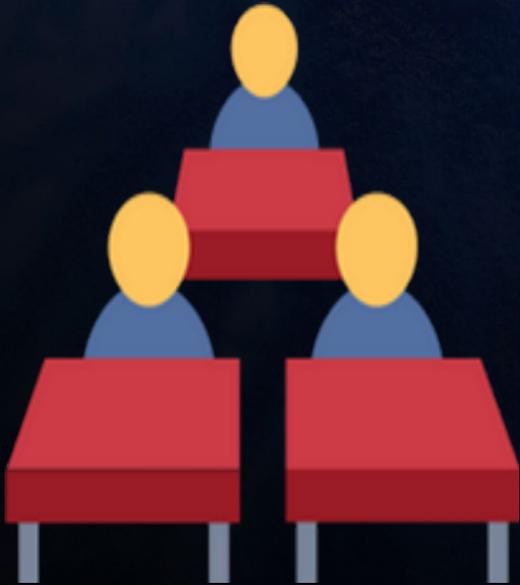


Opens the Student Search window

The Search tool accepts the complete or partial **Student Name**, **Student Number**, **Student ID**, **State Student ID** or **SSN/S-Number** (if used)



# Attendance Page



There are two types Attendance pages available to Teachers:

- Class Attendance
- Attendance by Photo
- Attendance pages have several icons that allow for quick access to student information.
- Option to Create Seating Charts

Aeries Student Information System

2021-2022 Flex Soaring Eagle High School with ATT

admin emulating Teacher894-37

Return to My Login

Search students...

Pages Reports Favorites

Filter Pages...

Class Attendance

Attendance is missing for yesterday (9/30/2021) for periods: P0, P1, P2, P5 Attendance is missing for today (10/1/2021) for periods: P0, P1, P2, P5

10/1/2021 Period P0 (7:05 - 7:55) All Remaining Students Are Present

English 12 CP (43) Hogan, Alejandra

Stu ID	Name	Grd	Pgm	Language	Fluency	A	T	10/1	9/30	9/29	9/28	9/27	9/24	9/23	9/21	9/20
1 89401193	Andrews, Tucker C.	12		E												U

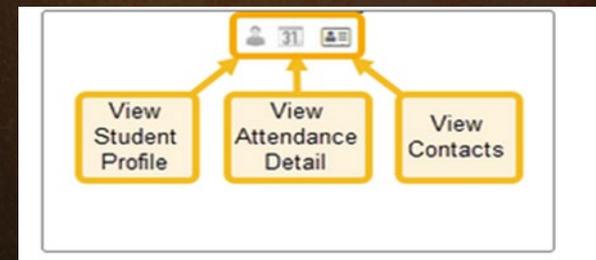
Attendance by Photo

11/3/2022 Period 2 (08:55 AM - 09:45 A...) Missing Attendance Submit Attendance

Unassigned Students

Period 2

Alton Abbott	Iman Hussein	Joshua Mulholland	Marilena Ouellet	Sarah Tortora
Chad Mulgerhauer	Jeremy Gil	Kent Mann	Megan Balandez	Se-jong Sam Banton



Seating Chart

11/4/2022 Period 1 (08:00 AM - 08:50 A...)

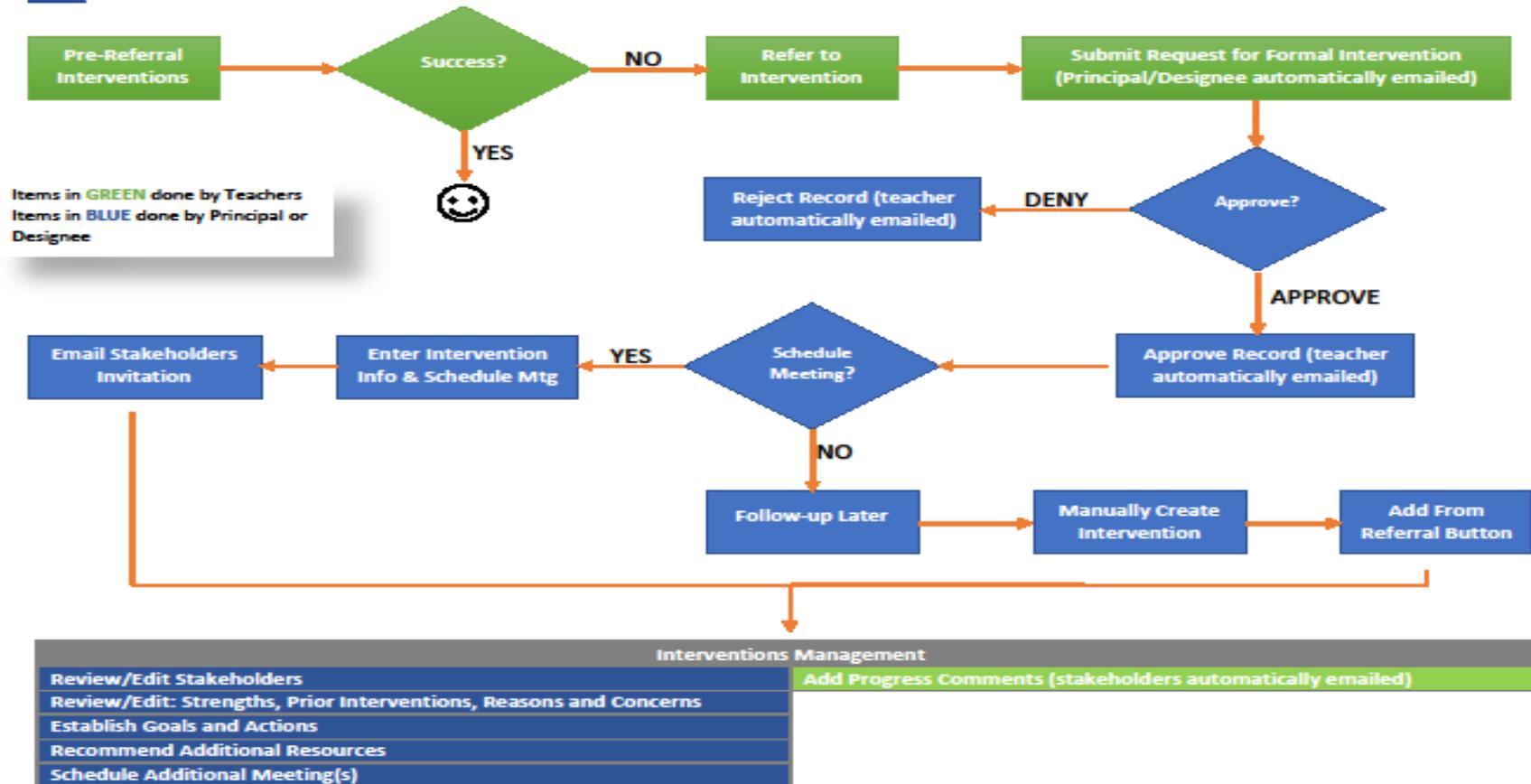
Unassigned Students

Period 1

Brian Ethadary	Corrie Kassas	Cristine Shields	Desiree Flores	Ernest Lewis
Gloria Brown	James Gotto	Jason Boca	Jennifer Godina	Jesse Gruetner



# Aeries Intervention Management Process



- A review of the features for the Teacher Portal Gradebook

Yes - Elementary Standards Based Grading (SBG) - SBG Grade Range: 0 - 5
Yes - Secondary Grade Reporting (GRD) - GRD Grade Range: 6 - 8

## Gradebook Template



Gradebook navigation menu:

- Edit Gradebook
- Options
- Categories
- Assignments
- Manage Students
- Final Marks
- Narrative Grades
- Rules
- Backups
- Restore

Navigation bar:

- 0 - ELA - Spring ▾
- Dashboard
- Scores by Class
- Assignments
- Students
- Standards
- Reports
- Manage

# Google Tips



Yes, this will work!

- If issues arise, reach out to your Aeries Admin
- Multiple areas need to be checked when troubleshooting
- When using Google – we recommend one to one ratio
  - Example One Aeries Gradebook to one Google Classroom
- Reminder when using Google Classroom, the work takes place inside of Google
- Linking Gradebooks is not supported when using Google Classroom

- Send Emails and Email Log using-the-send-emails-form



Send Emails

Send Email

From: test@example.com

Note: To ensure privacy, an individual email will be sent to each recipient.

To:  Add Recipients

Subject:

Email Body:

**B** **I** **U** **Text** **Align** **Link** **Unlink** **Image** **Table** **Code** **Undo** **Redo** **Font Color** **Background Color**

Format (inherited font) (inherited size)

A **Q** **Code**

Signature:  Include Signature

Attachments:

Search for Email Addresses by

Student  Grade  All Students Kept

Options Show Email Addresses

Sort by Email  Students  Parents

Sort by Student Number  Parents

Sort by Student Name

\*Students\* includes records from STU.SEM and Student Portal Accounts  
\*Parents\* includes STU.PEM, Contacts with AP="Y" and Parent Portal Accounts

Include Inactive Students

Selecting **Student** in the "Search for Email Addresses by" section allows the user lookup email addresses by enter a Student Name, Student Number or Student ID.

Search Email Address by Student

Enter a Student Name, SN or ID:

The **Section** selection allows the user to search by course sections:

Search for Email Addresses by

Student  Section  Teacher  Grade  All Students Kept

Options Show Email Addresses

Sort by Email  Sort by Student Name  Include Inactive Students

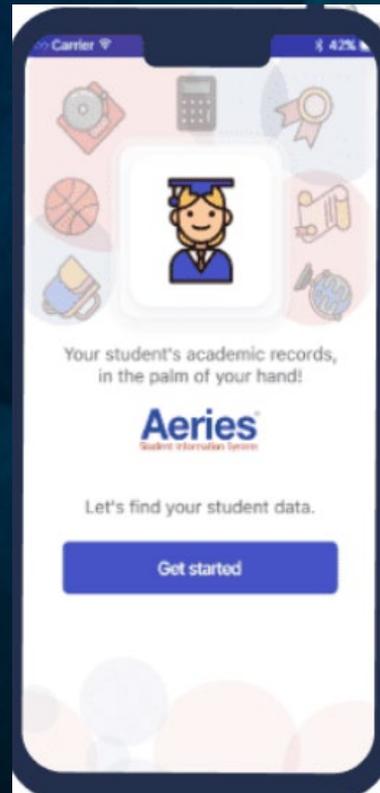
Search by Sections

Search Email In: **All Sections**

- All Sections
- Sections in Subject Area
- Sections in Department
- Sections in Course
- Sections

# Aeries Mobile Portal

puts student data in the palm of your hand.



View grades, attendance, contact, and demographic information for your student, all on the go.



## Other Sessions:

1205-Teacher Reports

161-GB for Teachers, by a Teacher

163-Aeries SIStematic Canvas Grade Passback (GPB)

165-GB Secondary

166-GB Advance

167-Grading & GB for Equity Roundtable

196-Aeries Communications for Teachers



# THANK YOU!

Please take a moment to complete our session survey.

<http://surveys.aeries.com/s3/AeriesCon-Session-Feedback-Survey-Spring-2024>

